

Chamber Charges 2023

	<u>MEMBERS</u>	<u>NON-MEMBERS</u>
Certification		
Certificate of Origin & 1 Invoice	€50.00	€70.00
Other documents – first 2 documents	€50.00	€70.00
Any extra document	€20.00	€20.00
Legalisation Arab Countries - AICC Charges		
Certificate of Origin and 1 Invoice	€75.00	€90.00
Other documents – first 2 documents	€75.00	€90.00
Any extra document	€20.00	€20.00
Embassy fee per document as per each Embassy		
Legalisation all other countries	€120.00	
Translations	€40 plus VAT	
Post Fees		
Swift & Registered Post - Ireland	€ 12.00	
Swift & Registered Post – UK	€ 14.00	
Courier Fees		
Courier to the United Kingdom	€60 plus VAT	
Courier within Ireland	€40 plus VAT	
Rest of the World	€75 plus VAT	
Local return courier	€25 plus VAT	

EMBASSY REQUIREMENTS AND LEGALISATION FEES
(requirements and prices are subject to change)

The People's Democratic Republic of Algeria

Embassy legalisation and requirements

- Shipments to Algeria require an Arab-Irish Certificate of Origin and commercial invoice certified by the AICC.
- If legalisation is required we will arrange through the Algerian Embassy in Dublin.
- Health & Veterinary and Halal Certificates are often required
- Certificate of Origin €105
- Any other document €105
- Invoices are calculated on a daily rate

The Kingdom of Bahrain

Embassy legalisation and requirements

- Shipments to Bahrain require an Arab-Irish Certificate of Origin and commercial Invoice certified by the AICC.
- If legalisation is required we will arrange through the Bahraini Embassy in London.
- Health and Veterinary and Halal Certificates are often required for food, meat and poultry products.
- Agency agreements and Powers of Attorney require DFA authentication

Certificate of Origin € 85.00

Commercial Invoice in Sterling Pounds

Invoice value from £0.00 to £1,924.00 € 85.00

Invoice value from £1,925.00 to £9,619.00 € 125.00

Invoice value from £9,9620.00 to £19,239.00 € 255.00

Invoice value from £19,240.00 to £38,478.00 € 505.00

Invoice value from £38,479.00 to £96,191.00 € 755.00

Invoice value from £96,192.00 to £192,383.00 €1,255.00

Invoice value from £192,383.00 or over €1,675.00

Other documents € 85.00

Health, Radiation, Halal and GMP Certificates, Free Sale Certificates, CPP's, Certificates of Analysis, Packing Lists, Letter of Undertaking, Employment, Service Contract, References, Certificate of Incorporation, Certificate of Change of Company's name, Letter of Appointment, Birth/Marriage Certificates and all Academic Certificates.

The Republic of Djibouti

Embassy legalisation and requirements

- Shipments to Djibouti require an Arab-Irish Certificate of Origin and commercial invoice certified by the AICC.
- If legalisation is required we will arrange it through the relevant Embassy.
- Health Certificates, Halal & Veterinary Certificates are often required for all food consignments.

The Republic of Iraq

Embassy legalisation and requirements

- Shipments require Arab-Irish Certificate of Origin and commercial invoice certified by the AICC.
- Manufacturing and expiry dates must appear on the Certificate of Origin and/or Invoice.
- Every Invoice requires a separate Arab-Irish Cert Of Origin. If a consignment has more than one invoice, a signed summary invoice is required.
- The Iraqi Commercial Attaché in London will legalise originals and copies of AICC Certificates of Origin and Commercial Invoices etc – please ensure that any copies have the word COPY stated on them.
- Documents that contain any hand written details or amendments are not accepted.
- All documents must be certified by the Department of Foreign Affairs
- Health Certificates Halal & Veterinary Certificates are often required for all food consignments.
- Legalisation fees is €325.00 for any type of document

The Hashemite Kingdom of Jordan

Embassy legalisation and requirements

- Shipments require an Arab-Irish Certificate of Origin and commercial invoice which must be certified by the AICC.
- If legalisation is required we will arrange through the Jordanian Consulate
- Health, Vet and Halal Certificates are often required for foodstuffs, beverages, live animals and plants.
- Legalisation fees is a fixed fee of €160.00 per commercial document

The State of Kuwait

- Shipments require an Arab-Irish Certificate of Origin and commercial invoice certified by the AICC
- Health Certificates, Vet Certificates and Halal Certificates are often required for all food consignments.
- Certificates of Conformity and BSI standards are required for electrical goods and building materials.

Fees Originals/copies

Certificate of Origin	€99.00
Invoice	€99.00
Packing List	€99.00
All other documents	€85.00

The Republic of Lebanon

- Shipments require Arab-Irish Certificate of Origin and commercial invoice certified by the AICC
- Invoice to include the following statement
"We certify that the present Invoice is authentic, that it is the only one issued by us for the goods mentioned therein, without deduction of any payment on account, and that they are ofOrigin"
- Certificate of Origin with several Invoices can be processed if all Invoices bear the same Invoice date. The Cert. of Origin should state the Invoice Numbers and Invoice date in Box 6. If not a separate Certificate of Origin must be completed for each separate dated Invoice.
- Documents not relating to a shipment require authentication at the DFA
- Medicines, chemical products and by-products should carry a declaration as to whether they are hazardous or non-hazardous and that they are on free sale in the ROI
- Medicines and foods require an expiry date
- The manufacturing and expiry dates must appear on the Cert. of Origin, Invoice and Halal Certificates. For chemicals, drugs and pharmaceuticals the minimum shelf life is one year.

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|----------------------------------------------------------------------------------|---------|
| • Certificate of Origin | €99.00 |
| • Invoice - Check with AICC as legalisation fees are calculated on a daily basis | |
| • Health, Vet, Radiation and Halal Certificates and Packing Lists | €340.00 |
| • All other documents | €340.00 |

LIBYA

- Shipments require the Arab-Irish Certificate of Origin and commercial invoice certified by the AICC
- The Certificate of Origin must show the Invoice Value in Box 6.
- The Libyan Embassy requires a clear authenticated Arabic translation of all documents presented for legalisation, this includes back-up documents.
- Any document not relating to a Cert. Of Origin must be authenticated by DFA
- Manufacturing and expiry dates must appear on the Cert. of Origin, Invoice, Health and Halal Certificates. For chemicals, drugs and pharmaceuticals the minimum shelf life is one year.
- Every Invoice is required to be accompanied by a separate Arab-Irish Cert. Of Origin. Alternatively, if one consignment is covered by more than one invoice, a signed summary invoice referring to all the individual invoices must be used. The individual details of each invoice i.e. Invoice number and value must be inserted on the summary invoice which must also show a total value and currency at the end.
- Health, Veterinary and Halal certificates are often required for all food consignments.
- Please check with the AICC as legalisation fees for the Certificate of Origin is calculated on a daily basis

Certificate of origin	Daily calculation
Invoice	€105.00
Other documents	€105.00
Express service	€215.00

The Islamic Republic of Mauritania

- Shipments to Mauritania require an Arab-Irish Certificate of Origin and commercial invoice
- Health, Veterinary and Halal Certificates are often required for all food consignments.

The Kingdom of Morocco

- Shipments require an Arab-Irish Certificate of Origin and commercial invoice certified by the AICC
- Health and Veterinary and Halal Certificates are often required for food, meat and poultry consignments.
- All regulatory + corporate affairs documentation must be authenticated by the DFA
- Legalisation fees is a fixed fee of €50.00 per document

The Sultanate of Oman

- Shipments require an Arab-Irish Certificate of Origin and commercial Invoice certified by the AICC.
- If legalisation is required we will arrange legalisation by the Omani Embassy in London.
- Health and Veterinary and Halal Certificates are often required for food, meat and poultry products.

Original

Certificate of Origin	€125
Invoice from US\$1.00 to US\$10,000	€315.00
Invoice from US\$10,001 to US\$50,000	€440.00
Invoice from US\$50,001 to US\$100,000	€630.00
Invoice above US\$100,001	€945.00

Invoice Values in Sterling or Euro must be converted to US\$ using the daily exchange rate.

Other documents

Commercial Power of Attorney	
Authorisation of Agent	€380.00

Commercial Contracts or Agreements	
Distribution Agreement, Articles of Association	
Letter of Appointment, Registration of a Company	
Deed of Assignment, Registration of Trademark,	
Company Printout, Certificate of Incorporation	€255.00

Other documents	€190.00
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Health Certificate/Packing List
 GMP Certificate/ Certificate of Free Sale/CPP
 Certificate of Analysis
 Certificate of Declaration
 Certificate Re; Change of Name
 Medicine Certificate
 Company Act / Bank Statement / Experience/
 Reference Certificate

State of Qatar

- Shipments to Qatar require an Arab-Irish Certificate of Origin and commercial invoice
- All shipments for Qatar must be legalised
- Health and Veterinary and Halal Certificates are often required for food, meat and poultry consignments.
- Shipments to Qatar Fuel Additives Company are exempt from all legalisation fees and medicines to Hamad Medical Establishment and the Ministry of Health are exempt from Invoice legalisation fees only.
- Certificate of Origin/Packing List/ Bill of Lading (original or copy) €85.00
Contracts, certificate of registration or incorporation, company record of achievements, company trade or financial reports, memorandum and articles of association, certificate of good standing, power of attorney, an assignment or authorisation for registering trademarks and patents, an authorisation or an agreement for the purpose of transferring or selling company shares, an undertaking certificate, health certificate, certificate of free sale, GMP, CPP's, manufacturers licence, certificate of medical product, business, veterinary, radioactivity, trade or company charity etc. €85.00

Invoice: QAR 0.00- QAR 15,000.00 US\$ 0.00 - US\$ 4,109.00 € 0.00 - € 3,947.00 £ 0.00 - £ 3,448.00	€265	
Invoice: QAR 15,001.00 - QAR 100,000.00 US\$ 4,110.00 - US\$ 27,396.00 € 3,948.00 - € 26,316.00 £ 3,449.00- £ 22,989.00	€525	
Invoice: QAR 100,001.00 - QAR 250,000.00 US\$ 27,397.00- US\$ 68,489.00 € 26,317.00 - € 65,789.00 £ 22,990.00 - £ 57,471.00	€1310	
Invoice: QAR 250,001.00- QAR 1,000,000.00 US\$ 68,490.00 - US\$ 273,958.00 € 65,790.00 - € 263,158.00 £ 57,472.00 - £ 229,885.00	€2615	
Invoice over QAR 1,000,00.00 US\$ 273,958.00 € 263,158.00 £ 229,886.00	Contact the Chamber as prices may change subject to currency fluctuation.	
Other Documents	€85	
These invoice values fluctuate daily based on currency check with AICC to confirm		

The Kingdom of Saudi Arabia

- Shipments to Saudi Arabia require an Arab-Irish Certificate of Origin and commercial invoice certified by the AICC.
- If legalisation is required we will have legalised with the Embassy in Dublin
- The Embassy require a space at least 7cm x 7cm beside the DFA authentication stamp to place their stamp or they will reject the document
- Documents not related to shipment require authentication by the Dept. of Foreign Affairs
- Health & Veterinary and Halal Certificates are often required
- Legal and Company documents require a copy of the Certificate of Incorporation for the Irish company and the Saudi ID Registration Cards of any Saudi Nationals mentioned in the document

Fees

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|------------------------------------|--------|
| • Certificates of Origin | €65.00 |
| • Invoices and all other documents | €65.00 |

Republic of Sudan

- Shipments to Sudan require an Arab-Irish Certificate of Origin and commercial Invoice certified by the AICC
- Health & Veterinary and Halal Certificates are often required
- Documents require authentication by the DFA

Fees

- | | |
|-------------------------|---------|
| • Certificate of Origin | €250.00 |
| • All other documents | €250.00 |

The Syrian Arab Republic

- Shipments to Syria require an Arab-Irish Certificate of Origin and commercial invoice certified by the AICC.
- Every Invoice is required to be accompanied by a separate Joint Arab-Irish Chamber of Commerce Certificate of Origin.
- Syrian Embassy in London is closed, documents can be certified by AICC only

The Republic of Tunisia

- Shipments to Tunisia require an Arab-Irish Certificate of Origin and commercial invoice certified by the AICC.
- Documents require AICC certification and DFA apostille

The United Arab Emirates

- Shipments to the UAE must be covered by an Arab-Irish Certificate of Origin and commercial invoice certified by the AICC and legalised by us through the Embassy of the United Arab Emirates in Dublin.
- All shipments for the UAE must be legalised.
- Documents not relating to a Certificate of Origin require authentication by the Department of Foreign Affairs.

Fees

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|----------------------------------------|---------|
| • Certificate of Origin | € 90.00 |
| • Health certs/vet certs/ packing list | € 90.00 |
| • Invoice | € 90.00 |

Certificate of Registration or Incorporation €725.00

Memorandum & Articles of Association as one document

Memorandum or Articles of Association each

Company Record of Achievement

Company Trade or Financial Report

Certificate of Good Standing / Price List-Certificate / Certificate of Analysis

Power of Attorney to Register a Company

Price Certificate/List/ Certificate of Free Sale/GMP Certificates/CPP's/Manufacturers

License/Minutes of a Meeting to Register a Company/Company Share Certificate/Letter of

Status from CRO/Company Printout from CRO/Power of Attorney to Register a Company/

Agency/Distribution/Commercial Agreement/Company Contract/Assignment or an

Authorisation for Registering/Trade Mark or Patents/Authorisation of an Agreement for the

purpose of transferring or selling company shares/Letter of Undertaking/Power of Attorney

re Finance/Shares/Authorisation of Agent to Register Product/General Power of Attorney,

Specimen of Signatures or Termination of an Agreement/ Certificates of Conformity

The Republic of Yemen

- Shipments to Yemen require an Arab-Irish Certificate of Origin and commercial invoice certified by the AICC.
- If legalisation is required we will arrange through the Embassy of the Republic of Yemen.
- Invoices require the following declaration
We certify that this is a true and correct invoice and that the goods referred to are of the origin, manufacture and production of
- Documents not related to a shipment require authentication by the DFA
- Health and Veterinary and Halal Certificates are often required for food, meat and poultry consignments.

Fees;

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|---------------------------------------------------------------|---------|
| • Certificate of Origin | €420.00 |
| • Invoice | €840.00 |
| • [Plus value over £60,000 an extra €40.00 for every £10,000] | |
| • Other documents | €840.00 |